

# Support for Overseas Participants in The 2<sup>nd</sup> World Congress of Korean Scientists & Engineers'

Travel and Accommodation Expenses

Division	Overseas Participants
	Role : Presentation, Discussion, Moderator
Airfare	Economy Class
Honorarium	Payment in accordance with the Honorarium payment regulations of KOFST
Accommodation Expenses	Full support (3 nights/1 room per person (including breakfast))
Meal Expenses	Full support (2 nights 3 days)

Notes for Overseas Participants Support

○ Airline

- The period for entry and exit is limited to within 2 weeks before or after the event period.\*
- ※ The deadline for ticketing is two weeks before and after the event period (Monday, June 24 to Saturday, July 27), and no other period is possible
- The validity period for transit flights(entry/exit) is recognized only for the day of arrival and the next day.
- \* Event period for 'The 2<sup>nd</sup> World Congress of Korean Scientist & Engineers' : 2024. 7. 9(Tue) ~ 7. 11(Thu) (2 nights 3 days)
- Airfare reimbursement will be processed after the Congress(takes 2-3 weeks, the amount can vary depending on the exchange rate)
- **Reimburse**
  - Flight route: From the overseas city where the participant's current affiliated institution is located to South Korea.
  - ※ However, if the airfare is cheaper for a route within the participant's home country, that route will also be recognized.
  - Class : Economy Class
  - ※ If the participant chooses to board Premium Economy or Business class, they will need to pay for the additional cost, and the reimbursement will be made based on the Economy class fare of the airline between South Korea and the departure country.
  - Required documentation: Air ticket (e-ticket), receipt (card payment or bank transfer), and copy of the passport
  - ※ A copy of the passport must be submitted in advance as participant identification is required.

· Mileage points cannot be used

※ However, Delta Airlines' electronic credit(eCredit) is recognized because the airfare payment amount was converted into points.

○ **Honorarium**

- Payment in accordance with the Honorarium payment regulations of KOFST  
(Name of bank account(bank locate in Korea is preferred, account number, passport number)

○ **Accommodation**

- All participants will be booked collectively by Professional Convention Organizer(Check-in : 7/9(Tue), Check-out : 7/12(Fri)), Any additional nights beyond these period will be at the participant's expense

※ Overseas participants currently residing in South Korea are only eligible for general participation. It is required through the International Cooperation website([www.ultari.org](http://www.ultari.org)).

○ **Travel Insurance and Visa**

- The cost of travel insurance and visa application\* for entry into South Korea will be the participant's responsibility.

\* However, administrative support for visa document issuance (invitation letter, etc.) will be provided.

○ **Transportation** : Domestic transportation costs (airport ↔ hotel transfer)  
will be at the participant's expense.